

05/2016 JW



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, May 10, 2016 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	September 13, 2016

MEMBERS PRESENT

Michael Salitsky, President (arrived at 1:03 p.m.)
Ray Quillen, Vice-President
Jane Kettermann, Secretary
Timothy Bane
Eleanor Allione
Cecilia Jones
Jenifer Vaughn
Gwendolyn Benton

MEMBERS ABSENT

Sandra Dole

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Meredith Hurley, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

William Brawders
Patrick Gray
Barnabas Kerkula

CALL TO ORDER

Mr. Quillen called the meeting to order at 1:00 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Quillen, seconded by Ms. Kettermann, to approve the minutes from the March 8, 2016 meeting as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Conduct Deliberations from Public Hearing Regarding Proposed Amendments to the Board's Rules and Regulations

Mr. Quillen made a motion, seconded by Mr. Salitsky, to adopt the changes to the rules and regulations as published. The motion carried unanimously.

Re-Review of AIT Applications

After review, a motion was made by Ms. Kettermann, seconded by Mr. Quillen, to approve Leslie Jaffey for a 9 month AIT. The motion carried unanimously.

NEW BUSINESS

Review of Continuing Education Activities

After review, a motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the continuing education from DHCFA, "Getting the Big Picture – Quality, Reimbursement and Health Data Intensive", for 6.5 hours. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Mr. Salitsky, to approve the continuing education from DHSS, "26th DHSS Nursing Leadership Conference", for 5 hours. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Ms. Kettermann, to approve the continuing education from DHCFA, "DMOST Overview Educational Conference", for 3.5 hours. The motion carried unanimously.

Review of Administrator-In-Training Applications

After review, a motion was made by Mr. Quillen, seconded by Ms. Kettermann, to approve Barnabas Kerkula for a 6 month AIT. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Mr. Salitsky, to approve William Brawders for a 6 month AIT. Ms. Kettermann recused herself. The motion was carried by Mr. Bane, Ms. Allione, Ms. Jones, Ms. Vaughn and Ms. Benton.

Review of AIT Progress Reports

After review, a motion was made by Mr. Quillen, seconded by Ms. Kettermann, to approve the AIT report of Angela Bloodsworth. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Ms. Kettermann, to approve the AIT report of Patrick Gray and approve him to take the NAB exam. The motion carried unanimously.

Review List of Crimes Substantially Related to the Board of Nursing Home Administrators

Mr. Maloney explained the reason for this review and the Board agreed this needed further review and to add it to the next agenda for further discussion.

Ratify Nursing Home Administrator Applications

Mr. Salitsky made a motion, seconded by Mr. Quillen, to ratify the application of James Burnham. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Quillen asked about the licensees from the January 2016 meeting that were still deficient from their audit.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be July 12, 2016 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Quillen, seconded by Mr. Salitsky, to adjourn the meeting at 1:34 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II